Transition Meeting Timeline:

* Email EST-R at the three middle schools to arrange dates and times of meetings
* Create meeting notice on Outlook Calendar and invite attendees: EST-R, EST-G, SIW at our school and Administration.
* Send out Transition meeting forms to the middle schools with due date prior to meeting date with a return by date.
* Set dates with the three middle schools

Meeting Checklist

* Welcome/Introductions
* Program information – French Immersion, Post-Intensive French, SEP
* Academic Information : reading level, writing level, math
* Behavioural Information: VTRA, discipline issues
* SEP information:
	+ Accommodated, Modified, Individualized
	+ Diagnosis
	+ Assessments
	+ Outside agencies involved
* Medical or dietary information
* Strengths or needs
* Communication
* Transportation
* Additional Information
* Follow up meetings/visits